



Youth Opportunity Fund January 2009 in East Sussex

YOF 1A

Please read carefully the Youth Opportunity Fund Grants Criteria notes YOF 2A and Youth Opportunity Fund Standard Conditions for Grants YOF 3A to help you in applying for a grant. There are changes to this years criteria which may affect what you apply for.

You are invited to apply for an Equipment or Activity grant between £500 and £2,000

Applications are welcome from all young people aged 13–19 years [up to 25 years of age for young people with special needs] living in East Sussex.

This application form will provide important information about you, your project and your organisation. You **must** complete all sections of this application.

Closing date for applications are:

Noon on Thursday 5th February 2009

Please keep a copy of this application and any other information you attach for your records - we will not be able to provide you with a copy.

The outcome of all YOF bids will be notified by:

11th February 2009

Administration Details (Office Use Only)	
Date Received	
Approved - Amount	
Not Approved – Reason	

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I/we have read and understand the Grants Criteria (YOF 2A) and Standard Conditions Paper (YOF 3A) before completing this form. Yes / No* [circle]

Youth Opportunity Fund Application - January 2009

Names of Young People applying for grant Add more names on separate sheet if necessary		
Name	Age	Signature
Name	Age	Signature
Name	Age	Signature
Name	Age	Signature
Name	Age	Signature
Name of Organisation supporting your application		
Organisation Address (Please also state a correspondence address if different from the organisation address)		
Contact person at that organisation		
Contact person signature		
Contact person Telephone		
Contact person Email		

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Is the organisation:	Yes	No
1) Part of E Sussex County Council	<input type="checkbox"/>	<input type="checkbox"/>
2) A member of Sussex Clubs for Young People	<input type="checkbox"/>	<input type="checkbox"/>
3) Affiliated to E Sussex Council Voluntary Youth Services	<input type="checkbox"/>	<input type="checkbox"/>
4) Affiliated to Sussex County Sports Partnership	<input type="checkbox"/>	<input type="checkbox"/>
5) Other Local Government eg, Eastbourne Borough Council	<input type="checkbox"/>	<input type="checkbox"/>
Please state		

Please see guidance note 3 of Youth Opportunity Fund Criteria YOF 2A for details.

Section 1 - What are you applying for?

This section of the application form is for you to tell us what you want the money for.

You need to attach quotes for equipment etc. Your bid may be rejected if you are not clear on how you will spend the money.

Please make sure that you have read the **Youth Opportunity Fund Grants Criteria notes YOF 2A** before you complete this section, and give as much information as possible to help the young people on the funding panel make a decision about your application.

1. What is the name of your project? (This is how we will identify your project)

2. Is this project of benefit to the local community? YES NO

Please give details in box 3.

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3. What will the grant be used for? Describe your project. [300 Words Max].

Give us as much detail as possible about your project – this section will help the funding panel to decide if you should be given the money.
Please refer to criteria in document YOF2A Point 2 and point 5

4. How many of the young people involved in this project be able to gain an accreditation ?

N.B. Projects do not have to include accreditation.

5. Please give us more details of the accreditation

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Section 2 – Tell us about the money you want for your project ?

This section of the application form is for you to tell us about the money you are applying for.

Please make sure you give us as much information as possible.

1. How much are you applying for from the Youth Opportunity Fund?

2. Please give us a breakdown of how you will spend the money.

What will you have to pay for:-	Amount
How much will your project cost in total?	£
List details of what you want us to pay	
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£
Total amount you will get from elsewhere	£
Total amount you want us to pay	£

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3. You need to attach to this Application Form evidence of all your proposed costs.

This evidence should have as much detail as possible.

It must include [where appropriate];

- copies of quotes / supporting evidence of details for equipment. i.e. Catalogue details, printouts from internet, how staffing money will be used to support your activities, transport costs, entrance fees etc.

All costings must show clearly any VAT linked to the costs on the quote.

Your bid may be rejected if you are not clear on how you will spend the money.

Make sure you leave enough time to get this information.

Section 3 - Information about your group [those making this application]

For audit purposes we need to collect some information about your group. This information will be used as part of your application and to monitor the programme. Statistical data will be shared with our Funders, but will not be shared with other organisations. Your application will only be considered if you provide this info.

1. What is the name of the organisation supporting your application?

2. Tell us about your organisation and where you meet. What sort of organisation is it? (for example, are you a Scout group, a youth club, a school based group of friends, etc?)

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3. Which fund allocation are you applying to? (Please tick **one** box only)

Eastbourne		Lewes		Wealden		Hastings	
Rother		Targeted		Disability			

Please state which targeted group you represent

I.e Looked after children, rural groups, young travellers, black and ethnic groups, homeless, young carers, other (please circle)

4. How many young people are there in your **organisation**?

Male Female

5. How many of your **applicants** (those young people who have signed this form) are:-

Male Aged 11-12	<input style="width: 100px; height: 20px;" type="text"/>	Female Aged 11-12	<input style="width: 100px; height: 20px;" type="text"/>
Male Aged 13-16	<input style="width: 100px; height: 20px;" type="text"/>	Female Aged 13-16	<input style="width: 100px; height: 20px;" type="text"/>
Male Aged 17-19	<input style="width: 100px; height: 20px;" type="text"/>	Female Aged 17-19	<input style="width: 100px; height: 20px;" type="text"/>
Male Aged 20-25	<input style="width: 100px; height: 20px;" type="text"/>	Female Aged 20-25	<input style="width: 100px; height: 20px;" type="text"/>

6. What is the age range of your **organisation**? How many young people are in each age band?

Under 13	<input style="width: 50px; height: 40px;" type="text"/>	13 - 15	<input style="width: 50px; height: 40px;" type="text"/>
16 - 19	<input style="width: 50px; height: 40px;" type="text"/>	Over 19	<input style="width: 50px; height: 40px;" type="text"/>

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7. How many young people (**Applicants** - those young people who have signed this form) are:

White	<input type="text"/>
Mixed Heritage	<input type="text"/>
Asian or Asian Mixed	<input type="text"/>
Black Afro Caribbean	<input type="text"/>
Black African	<input type="text"/>
Pakistani	<input type="text"/>
Indian	<input type="text"/>
Hard to Reach or Disadvantaged	Male <input type="text"/> Female <input type="text"/>

8. How many young people (**Applicants**) have a disability of any sort?

Male Female

9. How many young people (**Applicants**) in your organisation:

How many go to School	<input type="text"/>
How many go to College	<input type="text"/>
How many go to University	<input type="text"/>
How many are on a training course	<input type="text"/>
How many have a full time job	<input type="text"/>
How many have a part time job	<input type="text"/>
Other (Please explain)	

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Thank you for completing this application form

Closing date for applications is:-

Thursday 5th February 2009 - NOON

Applications should be returned to:

**Donna Wilde
Youth Opportunity Fund Application Form,
2nd Floor, Ocean House,
87-89 London Road, St Leonards-on-Sea,
East Sussex, TN37 6DH**

Write the name / address of the sender on the back of the envelope containing the application.

Make sure you put enough postage on the envelope or it won't get to us

We can not be held responsible for lateness due to Royal Mail – leave plenty of time

Applications by hand will be accepted during office hours

Late applications will not be accepted